

Globalance is an owner-managed Swiss private bank. We inspire, guide and enable private clients, families and foundations to successfully invest in future-oriented companies and investments that solve global challenges and shape a positive future. With the Globalance Footprint®, we are the first bank in the world to show our clients the impact of their wealth towards economy, society and the environment. Since 20 years we are pioneers: We successfully built the world's leading asset manager for sustainable investments, SAM Sustainable Asset Management. In collaboration with Dow Jones, we also set a milestone by developing the Dow Jones Sustainability Index (DJSI).

For a new fintech initiative of Globalance, we are looking for a

CFO / COO (100%)

Position description

Reporting to the Chief Executive Officer, as the COO, you provide the leadership, management and vision necessary to ensure that the company has the proper operational controls, administrative and reporting procedures, and people systems in place to effectively grow the organization and to ensure financial strength and operating efficiency. As the CFO, you will be responsible for developing, monitoring and evaluating overall corporate strategy with the CEO and leaders of business units with emphasis on bottom line performance, working capital and enhancing shareholder value. This position will provide useful financial insights to help make better decisions about formulating and executing strategy. You are a member of the executive team, providing support and ensuring effective operation to achieve overall goals.

Role & tasks

- **Operational Management**
Driving the company's operating capabilities to surpass customer satisfaction and retention, and company goals. Design and implement business strategies, plans and procedures. Responsible for establishing internal and external processes and key performance indicators for the business and for their measurement and effectiveness. Oversee daily operations of the company (IT, Marketing, Sales, Finance etc.). Collaborate with the management team to develop and implement plans for the operational infrastructure of systems, processes, and personnel designed to accommodate the rapid growth objectives of the organization.

- **Financial Management**
Define the corporate financial strategy, manage financial capital and communicate capital requirements/ implications of business decisions to CEO and BoD. Oversee the work of the finance function as a whole; efficient and effective management of the finance function; accuracy and reliability of financial information. Controlling company costs, monitoring invoices, money handling procedures, accounting, and bank processes.
- **Strategic Operations and Administration**
Provide support to the CEO in the area of forward work planning, strategic financial management, budgetary analysis and reporting. Write and submit reports to the management board in all matters of importance. Participate in expansion activities (investments, acquisitions, corporate alliances etc.)
- **Audit, Compliance and Internal Controls**
Ensure all renditions, audits and statutory compliance are carried out on time, in line with regulations and compliance requirements. Regular contacts with authorities, auditors and other important stakeholders
- **Management Accounting**
Set up and continue to improve effective management accounting systems and processes. Drive the annual budget process and the monthly reporting.
- **Human Resource Management**
Working closely with CEO, oversee select human resources activities including: recruitment, selection and hiring; payroll and benefits; staff support and engagement; and support for training and development.

Location

Zurich

Skills

- Strong managerial and leadership skills with ability to manage and develop high-performing teams
- Ability to prioritize workload and function effectively within and outside the office in a cross-cultural, interdisciplinary environment
- Ability to work under pressure to complete multiple tasks, meet demands and deadlines with a positive, constructive attitude
- Minimum of 5+ years of experience in developing, managing and growing fast growing companies
- Strong accounting, audit, financial management and financial analysis skills
- Excellent organizational skills

- Excellent interpersonal and communication skills (verbal and written)
- Strong business and financial acumen
- Strong oral and written communication skills
- Masters's degree from an accredited university. Finance background, experience and a MBA in Accounting, Finance or Business are preferred.
- *A good generalist, but one who can "put his own hands on it"*

Character & personality

- Entrepreneurial spirit
- Doer, high degree of independence
- Curious, open and balanced perception of risk (no excessive risk aversion)
- High flexibility
- Decision-maker
- High team spirit
- High social competence

What we offer

- A fintech startup in the area of sustainability and financial markets
- A dynamic international work environment
- A collaborative, team-oriented leadership approach
- An attractive remuneration package & incentive scheme

Applications

Please send your complete application to Dominik Moser, Project Manager at Globalance Bank: dominik.moser@globalance-bank.com.